

## **RAN Ski Club COVID Safe Operating Plan V11 – Buller Lodge**

### **PREFACE - Summer / Green Season Bookings**

All aspects of the COVID Safe Operating Plan apply to 2021/22 summer / green season bookings unless there is specific reference to winter season conditions, limitations, or restrictions.

In the event a member or guest is suspected of displaying COVID 19 symptoms, the booking member is to immediately seek advice from the Mansfield District Hospital in the first instance.

#### **References:**

- A. RAN Ski Club By-Law 13 - Pandemic and Infectious Diseases Policy
- B. Buller Lodge SOPs
- C. <https://www.coronavirus.vic.gov.au/coronavirus-covidsafe-settings>
- D. <https://www.coronavirus.vic.gov.au/how-we-live>
- E. Buller Lodge Sublease Clause 6.6 – Infectious Illnesses
- F. Various guidance on COVID 19 lifespan on surfaces

### **1. Objective**

Identify risks and implement treatment measures to reduce risks of COVID -19 infection within RAN Ski Club lodge premises, consistent with the club's legal obligations and other specific hygiene and social distancing recommendations.

### **2. General Information for Members**

The Club is committed to providing a safe and healthy environment for all members. As a shared facility in the current COVID environment, this presents a number of challenges.

Members or managers could acquire COVID 19 infection through interaction with the general community or other lodge occupants within the lodge premises. As you are all probably aware, common COVID-19 symptoms include fever, dry cough, tiredness, sore throat, and shortness of breath. It is everyone's responsibility to report any suspected symptoms.

It is clear that good hygiene and social distancing significantly reduce the risk of the virus transmission. These two factors cannot be emphasized enough, and it is incumbent on all of us to comply as far as practicable during our stay in the lodge.

### **3. Specific Information for Members**

#### **3.1. COVID-19 symptoms and vulnerability**

In the event a member is suspected of displaying COVID 19 symptoms, the lodge manager is to immediately seek advice from the Buller Medical Centre in the first instance. Any subsequent medical authority advice is to be followed at all times, including having all members vacate the lodge and closing down the lodge if necessary.

The Club Board recommends that members who fall into the vulnerable category defined in current COVID-19 guidelines - those aged 65 years or over with one or more chronic medical condition and all those 70 years or over - do not visit our lodges this winter (2021). Please note this is a recommendation and does not prevent these members from attending our lodges if, having considered the risks, they choose to do so.

#### **3.2. Lodge occupancy**

3.3. Lodge capacity is 42 persons.

- 3.3.1. However, rooms cannot be shared across different bookings and bookings are restricted to single households, intimate partners and single bubbles.
- 3.3.2. Density quotient (one person per four square metres) applies to communal spaces indoors. The maximum number of people to comply with the density quotient will be clearly displayed in the affected areas of the lodge and will be enforced by the manager.
- 3.3.3. Visitors who are not booked into the lodge are not to enter the lodge (excluding trades associated with the maintenance of the lodge).
- 3.3.4. Members are required to comply with all reasonable directions of the lodge manager including wearing of face masks when considered necessary, cleaning tasks and social distancing, as a condition of their occupancy of the lodge.

### **3.4. Obligations of Members**

#### **3.4.1. Take necessary precautions.**

During the COVID-19 pandemic, members are requested to take the following precautions during their stay:

- 3.4.1.1. Regularly and thoroughly clean your hands with hand soap and water provided. Where soap and water is not immediately available, use an approved hand sanitizer. .
- 3.4.1.2. As far as practicable, maintain a distance of 2 SQ Mtrs between yourself and non-family members in the communal areas of the lodge.
- 3.4.1.3. Wear a face mask (provided at own expense) in the communal areas of the Lodge for members and guests 12 years and older.
- 3.4.1.4. Avoid touching your eyes, nose, and mouth, or shaking hands with others.
- 3.4.1.5. Make sure you follow good hygiene practices and encourage others to do the same. This includes covering your mouth and nose with your bent elbow or tissue when you cough or sneeze and safely disposing of used tissues immediately.
- 3.4.1.6. Advise the lodge manager and vacate the lodge accommodation if you feel unwell.
- 3.4.1.7. Comply with Government direction for quarantine or self-isolation. The RAN Ski Club lodges are not appropriate venues in these circumstances – you are obliged to vacate the lodge if you are subject to such orders.
- 3.4.1.8. If you are or are likely to be contagious, notify the lodge manager as soon as possible. It will be necessary for you to immediately vacate Club accommodation and self-isolate by returning home until you recover.
- 3.4.1.9. Seek medical advice promptly and follow the directions of your local health authority.

#### **3.4.2. What to Bring**

- 3.4.2.1. Your own face masks.
- 3.4.2.2. Your own hand sanitizer.
- 3.4.2.3. Your own pillow slip.
- 3.4.2.4. Your own sheets.

**Please Note:** If sleeping bags are used, a bottom sheet is still required to be fitted on the bed.

### **3.4.3. Before Your Arrival**

3.4.3.1. Log in to the lodge by scanning the QR code on the entrances, this must be done by ALL people planning to enter the lodge for more than 15 minutes. Note: those staying at the lodge only need to log in at the start of their stay on the mountain, not each time they enter the lodge.

3.4.3.2. Download and activate COVID Safe App.

### **3.4.4. Upon Your Arrival**

3.4.4.1. You will be met by the lodge manager who will conduct a non-contact temperature check on everyone.

**Please Note:** Any person showing possible signs of COVID19, cold or flu will not be allowed entry to the lodge and will be asked to leave the premises until such times as a subsequent COVID-19 test proves negative.

3.4.4.2. Lodge manager will ensure all arrivals have registered using the QR code system. Those arrives who do not possess a smart phone can be registered by the Manager manually on their phone.

3.4.4.3. Your room will be allocated by the lodge manager.

3.4.4.4. Check the cleanliness of your allocated room before use. If in doubt, clean them again yourself. Please note: Although departing members should have cleaned the room ,we would like arriving members to satisfy themselves that the room/s have been suitably cleaned for their use.

### **3.4.5. During Your Stay**

3.4.5.1. Maintain the required social distancing as far as practicable.

3.4.5.2. Hand sanitizer will be available in communal areas. This sanitizer is not to be removed from these areas. Carry your own when you are outside the lodge.

3.4.5.3. All cooking and eating/drinking utensils are to be rinsed after use and put through the automatic dishwasher for cleaning and sanitizing.

3.4.5.4. Increased environmental cleaning of all high touch areas will need to be undertaken on a twice daily basis. This task will be added to the chores board.

3.4.5.5. Cleaning of room will be the responsibility of the persons assigned that.

3.4.5.6. The room assigned the kitchen chore must disinfect all surfaces. The lodge manager will disinfect all surfaces (except floor) prior to breakfast each day.

3.4.5.7. All tea towels will be replaced by the lodge manager after breakfast and again after dinner.

3.4.5.8. Paper towels will be used in lieu of hand towels in the bathrooms.

3.4.5.9. Communal areas may have vaporisers with eucalyptus/tea tree/citrus oil to assist in overall air quality.

3.4.5.10. People delivering food or other items for members or guests are not permitted to enter the lodge. Members or guests are to arrange collection outside the lodge.

### **3.4.6. On Day of Departure**

3.4.6.1. Vacate and clean your assigned room. You are requested to wipe your room down with Lemon Proof and spray it with Glen 20 once vacated.

3.4.6.2. Remove all your food items from the fridges and kitchen cupboards and either take them with you when you depart or place in the general rubbish bins provided. Please do not leave anything for communal use. Wipe down your fridge space and your room cupboard.

**3.4.7. After Your Departure**

3.4.7.1. Have a safe trip home.

A handwritten signature in black ink, appearing to read 'Adrian Hills', written in a cursive style.

Adrian Hills  
VP Buller  
03 June 3, 2021