

## RAN Ski Club COVID Safe Operating Plan – Perisher Lodge - Winter 2021

### References:

- A. RAN Ski Club By-Law 13 - Pandemic and Infectious Diseases Policy
- B. Perisher Lodge SOPs
- C. NSW Government COVID-19 Health Order (Restricted Gathering and Movement) dated Latest
- D. Perisher Lodge Lease Clause 5.3 – Compliance with Statutory Obligations / Clause 5.30 – Work Health and Safety
- E. Various guidance on COVID 19 lifespan on surfaces
- F. Worksafe Australia Guidance – dated latest.  
<https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/cleaning>

### Objective

- 1) Identify risks and implement treatment measures to reduce risks of COVID -19 infection within RAN Ski Club lodge premises, consistent with the club’s legal obligations and other specific hygiene and social distancing recommendations.

### General Information for Members and Guests

- 2) The lodge will be open for bookings for the whole season as per the Bookings Section of the Club’s web site. The Club has further reviewed all appropriate Government directions and advice, and as a result there will be no Weekend shut down of the lodge as was the precautionary practice last year.
- 3) Pending further Government advice, the lodge will now operate at normal capacity. Less any changes required by the NSW Government from time to time. This number as usual, includes the manager. Persons using the same room must be either from the same family or two adults travelling together. Cleaning of the assigned bedroom and bathroom/toilet will be the responsibility of the occupants of that Cabin.
- 4) The Club is committed to providing a safe and healthy environment for all members and guests. As a shared facility in the current COVID environment, this presents a number of challenges.
- 5) Members, guests or managers could acquire COVID 19 infection through interaction with the general community or other lodge occupants within the lodge premises. As you are all probably aware, common COVID-19 symptoms include fever, dry cough, tiredness, sore throat and shortness of breath. It is each individual’s responsibility to report any suspected symptoms.
- 6) In the event a member or guest is suspected of displaying COVID 19 symptoms, the lodge manager is to immediately seek advice from the nearest COVID 19 testing station. Any subsequent medical authority advice is to be followed at all times, including having all guests vacate the lodge and closing down the lodge if necessary.
- 7) It is clear that good hygiene and social distancing significantly reduce the risk of the virus transmission. These two factors cannot be emphasized enough, and it is incumbent on all of us to comply as far as practicable during our stay in the lodge.
- 8) The Club Board recommends that members and guests who fall into the vulnerable category defined in current COVID-19 guidelines - those aged 65 years or over with one or more chronic medical condition and all those 70 years or over - do not visit our lodges this winter (2021). Please note this is a recommendation and does not prevent these members from attending our lodges if, having considered the risks, they choose to do so.
- 9) Members and guests are required to comply with all reasonable directions of the lodge manager including wearing of face masks when considered necessary, cleaning tasks and social distancing, as

a condition of their occupancy of the lodge. The Lodge Manager represents the Board and as such has the delegated authority of the Board in these matters.

### **Obligations of Members and Guests.**

- 10) Members and their guests are required to take the following precautions during their stay:
- a) Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water;
  - b) As far as practicable, maintain a distance of 1.5m between yourself and non-family members in the communal areas of the lodge;
  - c) Wear a face mask (provided at own expense) in the communal areas of the Lodge – normally optional, but may be requested by the lodge manager from time to time;
  - d) Avoid touching your eyes, nose and mouth, or shaking hands with others;
  - e) Make sure you follow good hygiene practices and encourage others to do the same. This includes covering your mouth and nose with your bent elbow or tissue when you cough or sneeze and safely disposing of used tissues immediately;
  - f) Advise the lodge manager and vacate the lodge accommodation if you feel unwell;
  - g) Comply with Government direction for quarantine or self-isolation. The RAN Ski Club lodges are not appropriate venues in these circumstances – you are obliged to vacate the lodge if you are subject to such orders;
  - h) If you are or are likely to be contagious, notify the lodge manager as soon as possible. Preferably by phone. It will be necessary for you to immediately vacate Club accommodation and self-isolate by returning home until you recover; and
  - i) Seek medical advice promptly and follow the directions of your local health authority.

### **What to Bring**

- 11) What to bring to the Lodge:
- a) Your own face masks
  - b) Your own hand sanitizer
  - c) Your own sheets, pillow slip and towel  
**Please Note:** If sleeping bags are used, a bottom sheet is still required to be fitted on the bed. The manager will be authorised to perform compliance checks. Also note: a minimum \$100 deep cleaning fee per person will be charged if members arrive without these items and the lodge is required to provide them.
  - d) Bring prepared food as much as possible to minimise kitchen use.
  - e) The following items will no longer be supplied by the Lodge and members and guests must bring them as required:
    - i) Children's toys.
    - ii) Board games and cards.

### **Before Arrival**

- 12) Before you arrive, please ensure you:
- a) Contact the lodge manager to advise estimated time of arrival. Should you plan to arrive before 1400, you will be permitted to enter the lodge to place your bags in the TV Room. **Please Note:** You will not be able to actually check in before 1400. Your patience complying with this is greatly appreciated.

- b) Provide contact mobile number to lodge manager.
- c) Ensure you have the NSW Government QR Code on your phone. You will be required to Scan the QR code with your phone before being allowed to enter the Lodge. The Manager may check to ensure you have scanned the QR Code. There will be a manual check-in as well.

### On Arrival

#### 13) On arrival:

- a) New arrivals at the Lodge to take up a booking should not enter the Lodge until the Manager is present. All parties must be wearing a mask.
- b) The Manager will Temperature check all arriving persons.
- c) The Manager will Post next to the NSW Services QR Code the latest list of NSW Local Government Areas that are affected by the current Government Travel Ban / Restrictions.
- d) Arrivals will be asked by the Manager if they live or work in any of those listed LGA's. Those persons who should not have travelled will be politely asked to leave the lodge.
- e) Arrivals will also be asked if they have visited any of the NSW Governments declared exposure sites within the Governments stated times. If they have they will be asked to contact the Testing Station in the Village for advice before being allowed to enter the Lodge.
- f) Arrivals can then check-in via the NSW Services QR Code App.
- g) By use of the QR Code the Person is certifying that they have not come from any of the aforementioned NSW LGA's or visited any of the currently listed Exposure Sites.
- h) Members or Guests who refuse to cooperate with the Manager, will be asked to not enter the lodge and instead leave.
- i) Your Cabin will be allocated by the lodge manager.
- j) Check the cleanliness of your allocated room and bathroom/toilet before use. If in doubt, clean them again yourself. **Please note:** Although departing members should have cleaned the room and bathroom/toilet before leaving we would like all arriving members to satisfy themselves that these facilities have been suitably cleaned for their use.

### During Your Stay

#### 14) Until the COVID-19 restrictions are lifted by the Government:

- a) Maintain the required social distancing as far as practicable.
- b) Hand sanitizer will be available in communal areas. This sanitizer is not to be removed from these areas. Carry your own when you are outside the lodge.
- c) Wearing of face masks in communal areas may be required from time to time.
- d) Communal Kitchen Management (Maximum 4 people 2 at each workstation.)
  - i) The kitchen area is the part of the Lodge that requires the most support and cooperation from members to function well with physical distancing requirements.
  - ii) Dinner rules:
    - (1) Members may be allocated a set time for dinner preparation in the kitchen, to be facilitated by the Lodge Manager if necessary;
    - (2) Members must be aware that in busy times they may only be allocated 45 minutes for their cooking slot; and
    - (3) Members should bring prepared food as much as possible to minimise kitchen use.
  - iii) Breakfast 'rush hour' rules:
    - (1) Cooktops and ovens must not be used between 6am and 8:30am;
    - (2) Hint: Grab your milk and cereal or microwave your porridge and get out;

- (3) 'Tea/Coffee & Toast' area will be set up in the dining room so you can make your toast or boil the jug without entering the kitchen; and
- (4) The Lodge Manager may implement allocations for kitchen time at breakfast if required.
- iv) Members are encouraged to prepare their packed lunches, snacks etc on the previous evening, after all other members have finished preparing their dinner.
- v) Members must ensure they have left the kitchen ready for the next group before they start their own meal. This means:
  - (1) All food items must be put away;
  - (2) All utensils and equipment washed and put away; and
  - (3) Preparation areas cleaned as per posted directions.
- vi) Members must follow any posted directions to maintain hygiene around communal items, appliances and pantry items.
- vii) After your meal, all eating/drinking utensils are to be rinsed and put through the automatic dishwasher for cleaning and sanitizing. Unless absolutely necessary, hand washing and drying of these items is to be avoided.
- e) Increased environmental cleaning (Lemon Proof) and Sanitizing (Germ Guard or Glen 20) of all high touch areas will need to be undertaken on a twice daily basis. This task will be added to the chores board.
- f) Cleaning of bedroom and allocated bathroom/toilet will be the responsibility of the persons assigned that bedroom and bathroom/toilet.
- g) The room assigned the kitchen chore must clean and then disinfect all surfaces. The lodge manager will clean/disinfect all kitchen surfaces (except floor) prior to breakfast each day.
- h) All tea towels will be replaced by the lodge manager after breakfast and again after dinner.
- i) Communal areas may have vaporizers with eucalyptus/tea tree/citrus oil to assist in overall air quality.
- j) No more than 4 people are to be in the ski/boot room at any one time (unless a family group).
- k) No more than 2 people are to be in the drying room at any one time.  
**Please Note:** The only items permitted in the drying room are: outwear jackets and pants, wet gloves and outside footwear. Gloves and footwear must be sanitised before they are brought into the drying room. All other equipment including goggles, helmets, face wear and dry gloves are to be taken and stored in bedrooms.
- l) No more than 5 people are to be in the TV room at any one time.
- m) No more than 1 person is to be in the Laundry at any one time.
- n) Members and guests are only to enter the Cabin assigned to them.
- o) All unallocated Cabins will be locked by the Manager.
- p) The Communal bathroom, toilet and shower facility on the Ground Floor will remain locked and unavailable for use.
- q) The lodge is only for the use of members and guests being accommodated in the lodge at the time. Other Perisher Valley residents or day visitors to Perisher are **NOT** to be invited into the lodge under any circumstances.

### On Day of Departure

- 15) Vacate and clean your assigned room and bathroom/toilet. You are requested to wipe your room down with Lemon Proof and spray it with Germ Guard or Glen 20 once vacated.
- 16) Members and their guests must depart the lodge with all their gear **NO LATER THAN 1100 on the day off departure.**

**Please Note:** There will be no exceptions to this requirement as the Manager has to ensure the Lodge is ready for arriving Guests that afternoon.

- 17) During change-over periods, after each room has been cleaned and vacated, the lodge manager will do a thorough visual inspection and should it be necessary, replace any soiled bedding.

**After Departure**

- 18) Have a safe trip home.

Rick McMaster  
VP Perisher Lodge  
25 June 2021