

RAN Ski Club COVID Safe Operating Plan – Thredbo Lodge

References:

- A. RAN Ski Club By-Law 13 - Pandemic and Infectious Diseases Policy
- B. Thredbo Lodge SOPs
- C. Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 7) 2020
- D. Thredbo Lodge Sublease Clause 5.3 – Compliance with Statutory Obligations/ Notices from Relevant Authorities and Clause 16.9 – Notifiable Infectious Illnesses
- E. Various guidance on COVID 19 lifespan on surfaces
- F. Worksafe Australia Guidance
<https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/cleaning>

Objective

Identify risks and implement treatment measures to reduce risks of COVID -19 infection within RAN Ski Club lodge premises, consistent with the club's legal obligations and other specific hygiene and social distancing recommendations.

General Information for Members and Guests

The Club is committed to providing a safe and healthy environment for all members and guests. As a shared facility in the current COVID environment, this presents a number of challenges. It is imperative that all members and guests comply with all reasonable directions of the lodge manager including wearing of face masks when considered necessary, cleaning tasks and social distancing, as a condition of occupancy of the lodge.

Members, guests or managers could acquire COVID 19 infection through interaction with the general community or other lodge occupants within the lodge premises. As you are all probably aware, common COVID-19 symptoms include fever, dry cough, tiredness, sore throat and shortness of breath. It is each individual's responsibility to report any suspected symptoms.

In the event a member or guest is suspected of displaying COVID 19 symptoms, the lodge manager is to immediately seek advice from the Thredbo or Jindabyne Medical Centre in the first instance. Any subsequent medical authority advice is to be followed at all times, including having all guests vacate the lodge and closing down the lodge if necessary.

It is clear that good hygiene and social distancing significantly reduce the risk of the virus transmission. These two factors cannot be emphasized enough, and it is incumbent on all of us to comply as far as practicable during our stay in the lodge.

Pending further Government advice, and in order to comply with current social distancing requirements, lodge occupancy will be reduced to a maximum of 30 beds* (not including the manager), with no more than 15 persons (up to a maximum of 7 groups) being accommodated on each floor. Persons using the same room must be either from the same family or two adults travelling together. Each group will be assigned one bathroom/toilet on the same level as their allocated room, for their exclusive use during their stay. **IMPORTANT:** No other bathrooms/toilets are to be used. Cleaning of the assigned bedroom and bathroom/toilet will be the responsibility of each group.

Unfortunately, the current accommodation and bathroom configuration of the lodge means that bunkbed rooms will need to be utilized, even if there are other rooms vacant. This is necessary to ensure we limit each accommodation level to a maximum of 15 persons.

Obligations of Members and Guests.

During the COVID-19 pandemic, members and their guests are requested to take the following precautions during their stay:

1. Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water;
2. As far as practicable, maintain a distance of 1.5m between yourself and non-family members in the communal areas of the lodge;
3. Wear a face mask (provided at own expense) in the communal areas of the Lodge – normally optional, but may be requested by the lodge manager from time to time;
4. Avoid touching your eyes, nose and mouth, or shaking hands with others;
5. Make sure you follow good hygiene practices and encourage others to do the same. This includes covering your mouth and nose with your bent elbow or tissue when you cough or sneeze and safely disposing of used tissues immediately;
6. Advise the lodge manager and vacate the lodge accommodation if you feel unwell;
7. Comply with Government direction for quarantine or self-isolation. The RAN Ski Club lodges are not appropriate venues in these circumstances – you are obliged to vacate the lodge if you are subject to such orders;
8. If you are or are likely to be contagious, notify the lodge manager as soon as possible. It will be necessary for you to immediately vacate Club accommodation and self-isolate by returning home until you recover; and
9. Seek medical advice promptly and follow the directions of your local health authority.

What to Bring

1. Your own face masks
 2. Your own hand sanitizer
 3. Your own pillow and pillow slip
 4. Your own sheets
- Please Note:** If sleeping bags are used, a bottom sheet is still required to be fitted on the bed.

Before Arrival

1. Contact the lodge manager to advise estimated time of arrival. **Please Note:** You will not be able to check in **BEFORE 1400 on the day of your arrival** and only one group may check in at a time.
2. Provide contact mobile number to lodge manager.
3. Download and activate COVID Safe App.

On Arrival

1. You will be met by the lodge manager who will conduct a non-contact temperature check on each individual.
Please Note: Any person showing possible signs of COVID19, cold or flu will not be allowed entry to the lodge and will be asked to leave the premises until such times as a subsequent COVID-19 test proves negative.
2. **You must sign in using the Sign In QR code provided in the upper entrance lobby and in the kitchen.** By electronically signing in you are acknowledging you have read and understood content of the Club's COVID 19 Risk and Obligations form (attached). If you do not have a mobile phone, you must sign the Club's COVID 19 Risk and Obligations form and hand it to the manager.
3. Your room and bathroom/toilet will be allocated by the lodge manager.
4. Check the cleanliness of your allocated room and bathroom/toilet before use. If in doubt, clean them again yourself. **Please note:** Although departing members should have cleaned the room and bathroom/toilet before leaving, we would like arriving members to satisfy themselves that these facilities have been suitably cleaned for their use.

During Your Stay

1. Maintain the required social distancing as far as practicable.
2. Hand sanitizer will be available in communal areas. This sanitizer is not to be removed from these areas. Carry your own when you are outside the lodge.
3. Wearing of face masks in communal areas may be required from time to time.
4. Only three groups will be permitted to use the kitchen food preparation and cooking area at any one time. A roster system will be introduced by the lodge manager if necessary.
5. All cooking and eating/drinking utensils are to be rinsed after use and put through the automatic dishwasher for cleaning and sanitizing. Unless absolutely necessary, hand washing and drying of these items is to be avoided.
6. Increased environmental cleaning (lemon proof) of all high touch areas will need to be undertaken on a twice daily basis. This task will be added to the chores board.
7. Cleaning of room and allocated bathroom/toilet will be the responsibility of the persons assigned that room and bathroom/toilet. **Please Note:** Professional cleaners will not be available to undertake any bathroom cleaning.
8. The room assigned the kitchen chore must disinfect all surfaces. The lodge manager will disinfect all surfaces (except floor) prior to breakfast each day.
9. All tea towels will be replaced by the lodge manager after breakfast and again after dinner.
10. Paper towels will be used in lieu of hand towels in the bathrooms.
11. Communal areas may have vaporisers with eucalyptus/tea tree/citrus oil to assist in overall air quality.
12. No more than 4 people are to be in the ski/boot room at any one time (unless a family group).
13. No more than 2 people in the drying room at any one time.
14. No more than 5 people are to be in the upper TV room at any one time.
15. No more than 8 people are to be in the lower TV room at any one time.
16. Members and guests are only to enter the bedroom and bathroom/toilet assigned to them.
17. All unallocated rooms will remain locked.
18. The lodge is generally only for the use of members and guests being accommodated in the lodge at the time. Other Thredbo village residents or day visitors to Thredbo are **NOT** to be invited into the lodge without prior approval of the lodge manager. Any guests who do enter the lodge are to sign in using the Sign In QR code provided. On leaving, they are also to sign out using the Sign Out code.

On Day of Departure

1. Vacate and clean your assigned room and bathroom/toilet. You are requested to wipe your room down with Lemon Proof and spray it with Glen 20 once vacated.
2. Members and their guests must depart the lodge with all their gear **NO LATER THAN 1000** unless otherwise pre-arranged with the lodge manager.
Please Note: There will be no exceptions to this requirement if that particular room is allocated to incoming guests. The room will need to be checked by the lodge manager, who will also have additional lodge cleaning tasks to complete before the arrival of new members/guests.
3. **Don't forget to sign out using the Sign Out QR code** provided in the kitchen and upper entrance lobby.
4. Have a safe trip home.

Phil Gregory
VP Thredbo
12 Dec 2020

Att.

RAN Ski Club COVID 19 – Acknowledgement of Risks and Obligations form

ACKNOWLEDGEMENT OF COVID-19 RISKS AND OBLIGATIONS AS AN OCCUPANT OF RAN SKI CLUB LODGES

The RAN SKI Club has implemented a number of preventative measures to reduce the risk that Members, Guests or managers acquire COVID-19 infection through interaction with other Lodge occupants within the Lodge premises. However, the Club cannot guarantee that you, your guests or anyone else will not become infected with COVID-19. Further, attending the Club could increase your risk of contracting COVID-19.

1. The Club has developed Lodge COVID safe operating plans cognisant of Australian Federal, State Government and Worksafe Australia guidance. You must familiarise and comply with these conditions of your occupancy of the Lodge for your booking period in 2020 and ensure your family members and/or guests do the same. You must also comply with any direction from the Lodge Manager. A copy of the guidelines will be posted in your Cabin by the Lodge Manager and you can also familiarise yourself with those requirements at: <http://www.ranskiclub.com.au/>
2. You must also comply with all Federal and State Government, quarantine, self-isolation, medical self- referral, personal hygiene and social distancing requirements and guidelines, including the requirement to remain at a distance of 1.5 metres from any other individual where possible. You are advised that the RAN Ski Lodges are not appropriate venues for quarantine or self-isolation for yourself or any of your guests and you will be obliged to leave the Lodge as soon as either of these obligations is triggered. You further agree that if you or any of your guests or family members display any flu like symptom then you must immediately notify the Lodge Manager and seek medical advice within the Resort.
3. You are also responsible for ensuring that all your guests and/or family members comply with all COVID-19 requirements promulgated by Australian Governments as well as those detailed in the Club's COVID Safe Operating Plan.
4. Any breach or non-compliance with any COVID-19 requirements may lead to a direction being issued to you and/or your guests by the Lodge Manager to immediately leave the premises. If such a direction is issued you must comply with it.
5. You and your guests and/or family members are also reminded of Australian Government guidance (<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>) concerning the contagious nature of COVID-19 infection that you or your guests may be exposed to by attending the Club, or as a result of your activities outside the Club Lodge during your stay, and that such exposure or infection may result in personal injury, illness, permanent disability or death. In particular, you are reminded that some members of the Australian Community are exposed to a higher risk of infection and elevated severity of consequences due to their age or medical condition.
6. You have agreed as a condition of your occupancy of the Lodge that the measures detailed in the Lodge COVID Safe Operating Plan will afford you, as well as your guests and family members, appropriate protection from a risk of COVID-19 infection and that should you be concerned at any time that this is no longer the case you may vacate the lodge and receive a refund for any unused portion of your booking.
7. I declare that I have read the Club's COVID Safe Operating Plan for the lodge I have booked and I acknowledge the risks and my obligations set out in that plan.

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Signed Dated

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Print name